Minutes
Sacred Heart Primary School P&F
Meeting Minutes
Tuesday 7 May 2013

1.0 President Jim Murdoch welcomed all at 7.05pm. The meeting was opened with a prayer.

2.0 ATTENDANCE: Jim Murdoch (President), John Simpson (Treasurer), Scott Watson (Vice President), Chris Simpson (Acting Secretary), Chris Bathersby (Principal), Shinara Auld, Kylie Galway, Stuart Galway, Sister Teresa Ekerick, Marg Concannon, Darryl McNamara, Anwar Siddiqi, Danielle Barber, Angela Hennessy, Lou Youngman, Nicki Walsh, Tina Roston, Paula Robbins, Cecilia Simpson, Narelle Drinkall, Melissa Copsey, Kylie Pashley, Kathy Rutkin, Therese Gunn, Leanne Kerr.

2.0 APOLOGIES: Catherine Murdoch, Madonna Whillans, Cherlyn Connell.

3.0 CORRECTION TO DRAFT MINUTES: Chris Simpson advised of a correction to the draft minutes at point 5.1 Help from the Heart Ministries circulated at the start of the meeting. It was clarified that accessing Help from the Heart ministry monies for another purpose, e.g a Friends from the Heart gathering, would not be possible except in very limited circumstances where, for example, the money being used was given to a particular member of a family in need to help lift that person’s spirit by engaging in some social interaction through the regular Friends from the Heart social gatherings. No monies awarded to Help from the Heart could be used generally to host a Friends from the Heart gathering. Any grant monies awarded to Help from the Heart will be used to support needy families – primarily by helping with groceries, petrol, rent, medical and pharmaceutical bills and the like, as tailored to fit a family’s needs.

Moved: John Simpson Seconded: Scott Watson that the minutes of the meeting of Tuesday 16 April 2013 as amended are adopted. Carried.

4.0 REPORTS

4.1 Principals Report: Principal Chris Bathersby gave an oral report including on grade 3 and 4 events, Year 4, 5 and 6 starting the 1 to 1 lap top program, Sacred Heart participation in Anzac Day activities. Chris also reported cross country training is continuing and reported on the upcoming NAPLAN testing next week. Chris congratulated the organisers of Race Day on a great success and also explained the recent work of the uniform committee in the last few weeks and also on staff changes during the term. Marg Concannon thanked the P&F for
providing lap tops for grade 2’s. A query was made about whether the P&F would support the under 8’s day for a show and a BBQ. A discussion followed.

**Moved:** Lou Youngman; **Seconded:** Chris Simpson That the P&F approve $300 and a sausage sizzle for under 8’s day. **Carried.**

**4.2 Treasurers Report:** John Simpson tabled a Treasurers Report including a profit and loss statement as at April 2013. Following the presentation of a $25,000 cheque for IT funding at the March P&F meeting, two further cheques were presented to the Principal Chris Bathersby by President Jim Murdoch, the first for $9,000 for literacy resources, and the second for $1,000 for the Girl Power Program. John reported that the Race Day had delivered a net profit in the order of $13,500. Jim Murdoch asked that the report be amended to include a figure of $500 which is a donation from the Sisters of Mercy which should be released to assist in establishing a kitty for our Help from the Heart ministry, which aims to assist school families in need.

**Moved:** Anwar Siddiqui, **Seconded:** Cecilia Simpson; that the Treasurers report be accepted. **Carried.**

**4.3 Tuckshop Convenor:** A written Tuck Shop report was tabled from Leanne Kerr. The Tuck-shop for the month of April brought in 248 orders through the online Flexi Schools portal. $1,725.52 was banked for the month. The special Hot Dog and Popper lunch had a huge response. On 22 May there will be another Wednesday special of macaroni and cheese. On 3 May a pie heater door shattered which was reported appropriately and a report completed for insurance. The hire of a pie heater is $44 per day. Leanne requested the P&F approve a purchase of a pie heater. Leanne expressed thanks to Karen Rosevear, Glenda Ryan, Jo Clements, Kylie Galway, Karen Moses, Joanne McNamara and Angela Crowe for help in the last month. **Moved:** Jim Murdoch; **Seconded:** John Simpson the P&F approve the purchase of a pie heater. **Carried.**

**4.4 Uniform Shop:** A written report on the Uniform Shop was provided by Celia Bloomfield. The report included that there have been about 20 orders through flexi schools and it is working well to this point. Celia has requested a slight change to the initial set up for the order cut off to be brought forward so delivery times can be met. The system relies on email being forwarded which could be streamlined but feedback from parents has been positive.

**4.5 Sister Teresa.** Sister reported a good session with the grade 5 and 6 girls. She has read stories to the year 2’s and it is a good way for the children to get to know her. Sister Teresa acknowledged the work of Catherine Murdoch for Help from the Heart. Sister Teresa was happy to support that project, and added that to assist members in the community is a
wonderful ministry. Marg Concannon added that Sister Teresa was making a huge impact in the school.

5.0 OTHER BUSINESS

5.1 Grant Application: The P&F had applied for a $4000 grant to assist our Help from the Heart Ministry support families in need in the school. The $4000 grant has been supported by Chris Bathersby as Principal, and Father Modestus as Parish Priest and also the Sisters of Mercy.

5.2 Deagon Race Day: Further to what Jim Murdoch had raised at the April P&F meeting, Jim now reported that the Chamber of Commerce is holding a Race Meeting at Deagon on 15 September the day after the federal election. Brisbane Race Club is now proposing to run 6 races on the day. Jim is in discussions with sponsors about covering the cost of races. Sacred Heart has the capacity to have our own tents – there would be a modest fund raising opportunity for the school. Further the book that Catherine and Jim had previously written about the history of the Deagon Race Track is proposed to be published and sold at the race meeting and Jim and Catherine are considering a 3 way split of proceeds from sales of the book between Mater Breast Cancer, Help from the Heart, and a fund for repairing the stained glass windows in Sacred Heart Church. It was suggested if Sacred Heart P&F can get involved from the beginning the event may well grow in future years and become an important part of the Sandgate community year. General discussion followed about Sacred Heart’s involvement. The meeting endorsed the P&F being involved in the Deagon Race Day as outlined by Jim.

5.3 Einbunpin Stall 2013: It was reported that Einbunpin Festival is coming up on 28 July. Catherine Murdoch has asked for a co-partner to help her to co-ordinate Einbunpin. If someone wants to take it on it would be greatly appreciated.

5.4 Car Parking: Therese Gunn asked about the car parking situation. Chris Bathersby reported that Father Modestus was looking at changing the mass times. The school is pricing a boom gate. It was reported that the back car park is getting better. Jim Murdoch said the situation may improve when they finish the RSL hall at the back as tradesmen might not use so many car parks. The 2 minute parking zone is working well.

6.0 CLOSE OF MEETING

Meeting closed 8.10pm.