Minutes
Sacred Heart Primary School P&F
Meeting Minutes
Tuesday 16 April 2013

1.0 President Jim Murdoch welcomed all at 7.05pm. The meeting was opened with a prayer.

2.0 ATTENDANCE: Jim Murdoch (President), John Simpson (Treasurer), Chris Bathersby (Principal), Chris Simpson (Acting Secretary), Madonna Whillans, Shinara Auld, Mick Every, Cherlyn Connell, Leanne Kerr.

3.0 APOLOGIES: Sister Teresa Ekerick, Catherine Murdoch, Scott Watson.

Moved: Madonna Whillans Seconded: John Simpson, that the minutes of the meeting of Tuesday 12 March 2013 are adopted. Carried.

4.0 REPORTS

4.1 Principals Report: Principal Chris Bathersby tabled a written report on student progress including on the topics of religious, academic, sports and active, and the arts. The report also dealt with staff matters and parental involvement including preparation for race day and grandparent’s day.

4.1 Treasurers Report: John Simpson tabled a Treasurers Report including a profit and loss statement as at March 2013. A cheque was presented to the Principal Chris Bathersby for the sum of $25,000 in accordance with the ongoing commitments of the P&F to the school IT program. John said he is still pursing the streamlining of P&F banking arrangements with the CBA. Moved: Leanne Kerr, Seconded: Mick Every; that the Treasurers report be accepted. Carried.

4.2 Fee for P&F association: Following a discussion a decision was taken to continue membership of the P&F association. Moved: Jim Murdoch, Seconded, Madonna Whillans, that the P&F association membership fee of $1902 is paid. Carried.

4.3 Tuckshop Convenor: Leanne Kerr tabled a Tuck-shop report. The Tuck-shop for the month of March brought in 236 orders through the online Flexi Schools portal. $1,650 was banked for the month. Leanne expressed thanks to Karen Rosevear, Glenda Ryan, Jo Clements, Karen Singleton, Justine Green, Julianne Kidd, Leslie Moore and Angela Crowe for
help in the last month. Leanne said Raced Day, Cross Country and School Uniforms had been added to the Flexi Schools system.

4.4 Uniform Shop: Madonna gave a brief report on behalf of Celia Bloomfield. A written report was prepared by Celia including the following. A dress pattern has now been finalised and an order placed. The dress remains the same, only minor changes have been made to allow for the dress to fit a broader profile. A meeting was held with the supplier and 2 fitting sessions were held to make alterations as necessary. The deadline for winter orders has now passed. On the matter of sports shirts the flow of shirts requiring restitching has stemmed. Celia is interested in whether parents would prefer on line ordering through flexi schools in future.

5.0 OTHER BUSINESS

5.1 Help from the Heart Ministries: A report was tabled from Catherine Murdoch. The report included that last term the response from the parent community in assisting the work of Sister Teresa’s work as Student Counsellor was amazing. Emergency help on a short term basis has been able to be given in recent times to members of our community where needed. Janelle Lakey and Maria Watson have been assisting Catherine in the growing job of co-ordinating “Help from the Heart”. “Meals from the Heart” has also had its stock of meals replenished. Leanne Kerr suggested that toward the end of May a day should be organised for cooking family meals all day from volunteers. Catherine is preparing an application with Sister Teresa for the $4000 Leo Dunne Memorial Award, which aims to encourage new and innovative ideas to further develop parent engagement in Queensland Catholic education communities. Catherine is also seeking an endorsement from the Sisters of Mercy.

5.1 Race Day: Jim Murdoch reported that we now have 8 sponsors. A push is needed to drive the sale of all raffle tickets. There are 55 books left. Ticket sales are progressing well but an effort is needed to encourage people to make their bookings. The race club needs to be told by next Tuesday an estimate of numbers.

GENERAL BUSINESS:

School List: A discussion occurred carried over from the previous meeting concerning a list of priority issues for the Principal and staff. Leanne Kerr asked about the ‘Girl Power friendology program’. Chris said it is an American program and he would support that as a resource to purchase. Chris said the setting for girls is a significant issue in the context of the upper school. Moved: Mick Every, Seconded: Madonna Whillans that the P&F fund the purchase the Girls Friendology Program. Carried.

Shinara talked about purchasing literacy resources of between $9,000 and $15,000 dollars. The levels go from prep to year 7. The school purchased some resources a few years ago.
For $9,000 dollars the school could purchase 100 titles across levels 1 to 30. We now have 13 classes. The Program would touch each of the classes in the school. **Moved:** John Simpson **Seconded:** Mick Every; that the P&F purchase the Guided Shared Reading Resources to the value of $9,000. **Unanimously carried.**

**6.0 CLOSE OF MEETING**

Meeting closed 8.06pm.