Sacred Heart Primary School P&E
Meeting Minutes
Tuesday 21 February 2012

1.0 President Scott Watson welcomed all attendees and declared the meeting open at 7.10pm. Scott also welcomed visitors and new parents.

2.0 Attendance: Scott Watson (President), Jim Murdoch (Vice President), Madonna Whillans (Treasurer), Chris Simpson (Secretary), Chris Bathersby (Principal), Julie O’Neil, Karen Rosevear, Clare Harding, Cherlyn Connell, Sister Teresa Ekerick, Tina Rostron, Leonie Vandermolen, Shinara Auld, Doug Locke, Anwar Siddiqui, Megan Kay, Raleigh Waddell, Paula Robbins. Visitors: Vicky Darling (Member for Sandgate) Gordana Blazevic (LNP candidate for Deagon ward), Victoria Newton (BCC Councillor Deagon Ward), Laura Kopcikas (Commonwealth Bank).

3.0 Apologies: Glen Holmes (Vice President), Mick Every, Annie Burgess, Matt Burgess, Tracey Paskin.

4.0 Vicky Darling State Member for Sandgate and Minister for the Environment gave a brief report which included congratulating the school on the $5,500 natural resource management grant. Vicky also advised on an extra public holiday in 2012 for the Diamond Jubilee and acknowledged the work of teachers in preparing for the National Curriculum.

5.0 Gordana Blazevic LNP candidate for Deagon Council Ward gave a brief overview on her background as a candidate for the upcoming elections and her views on important issues in the election.

6.0 Sister Teresa Ekerick (Pastoral Counsellor) of the Mercy Sisters gave a brief report on her extensive history and qualifications in the ministry of counselling and the role Sister Teresa has now been engaged to perform by Sacred Heart in this field for the benefit of students and the broader school community including parents.

7.0 Laura Kopcikas from the Commonwealth Bank of Australia gave a report on a CBA proposal for the Sacred Heart to join the CBA School banking program and how the scheme operates. The report included that the scheme currently includes 150,000 students and 3,100 schools across Australia. Laura explained the CBA would need the assistance of a volunteer from Sacred Heart for about an hour a week who the CBA would train if Sacred Heart joined the scheme. Madonna Whillans volunteered to perform this role. Moved:
Cherlyn Connell, Seconded: Anwar Siddiqui that the meeting endorse the commencement of the CBA School banking scheme. **Carried**

8.0 **Victoria Newton BCC Counsellor for Deagon Ward** gave a brief report on local issues affecting the school and congratulated Sacred Heart on its participation in the active school travel program. Victoria advised that the BCC grants program was now open until early April 2012.

9.0 **Adoption of minutes.** Moved Jim Murdoch, Seconded Cherlyn Connell the minutes of the meeting in November 2011 be adopted. **Carried.**

10.0 **Clare Harding report on Grants.** Clare Harding reported that the Natural Resource Management grant was approved for $5,500. The grant application for the PA system was yet to be determined with the current round ending on 28 Feb 2012. Claire would be able to report soon on the finalisation of the grant application for air-conditioning and solar. A new grant application for the garden to the value of $1000 is being prepared.

11.0 **Scott Watson report on the installation of air-conditioning.** Scott reported Stage 1 is now completed. Prep and year 1 classrooms have also had insulation installed. The two year 2 classrooms also have insulation installed. It was reported that the Ryan family had donated the insulation bats through their own company. The meeting agreed unanimously that a letter of appreciation be forwarded to the company and that their generosity be acknowledged in the school newsletter. Claire Harding moved a vote of thanks to Scott Watson for providing his effort and expertise in the installation of the air-conditioning. **Carried by acclamation.**

12.0 **Uniform Shop.** Celia Bloomfield has volunteered to be the co-ordinator of the uniform shop and Kim Charlouise has volunteered to be the assistant co-ordinator. Moved: Jim Murdoch, Seconded: Claire Harding that these nominations be accepted by the meeting. **Carried.**

13.0 **Tuckshop.** Julie O’Neil provided a power point presentation reporting on the results of a survey conducted of family’s views on the tuckshop including the menu and times of operation. 92 responses were received. Julie particularly acknowledged the work of Karen Rosevear. Moved: Chris Simpson, Seconded: Scott Watson that the recommendations in Julie O’Neil’s report to the meeting be adopted. **Carried.**

14.0 **School Fete 2012.** The meeting discussed a proposal of Glen Holmes raised at the November P&F meeting which was that as an alternative to a large conventional school fete, the school hold an event primarily to show case the school involving market stalls, a BBQ and rides and perhaps a dance going into the evening. The proposal is for a simple event minimising workload. The meeting was advised Melanie Grace who runs the Billy Cart
Markets may be prepared to assist in the organisation of the event. It was acknowledged there is some concern in the school community about the benefit of a full scale fete because of the work involved. Chris Bathersby advised the date could not clash with a wedding at the Church. The 25 August and 8 September were discussed as proposed dates for the event. Moved: Madonna Whillans, Seconded: Jim Murdoch that the event be called a Festival and not a Fete. Carried. Chris Bathersby to confirm dates.

15. School Branding

Scott Watson put forward the idea of having a discussion regarding what the school stands for and whether we want to have a brand. Jim Murdoch referred to the success St. Patricks had with 'the northsides best kept secret' promotional material. Chris Bathersby said he would take the issue to the Board. Claire Harding said environmental management policies were fairly standard now and would be of assistance in grant applications.

16. Principals Report. Chris provided a written report to the meeting including on the following areas; religious, academic, sporting and active, the arts, year six camp, year seven fund raising, new staff in 2012, welcome back BBQ and morning tea, the role of class co-ordinators, the school Board in 2012, increased enrolments, air conditioning and grounds work. Chris also reported on his intention to have discussions with the BCC over parking with the pending loss of the use of the parish car park. Chris also reported that unfortunately intervention had been required regarding parent behaviour in the area of car parking to ensure child safety. Jim Murdoch raised an issue regarding the school contract cleaners. Chris Bathersby said he would get the contract cleaners to come out and have a look.

17. Treasurers Report. Madonna Whillans reported that the P&F had $47,000 in the account. Madonna reported on contributions made to a range of areas including for computers and air-conditioning. Madonna reported that the Uniform Shop banked $20,000 between November 2011 and January 2012 with stock sitting around $35,000.

18. Inward Correspondence. Chris Simpson reported correspondence had been received from the Federation of P&F Associations for the 2012 Levy Invoice which was for an amount of $1,610.51. Moved: Scott Watson, Seconded: Chris Simpson that the levy be paid. Carried.

19. Upgrade to Modules. Tracey Paskin sent correspondence requesting some funding to purchase science resources that align to the national curriculum. Moved: Madonna Whillans, Seconded Cherlyn Connell that the funding be provided by the P&F. Carried. Shinara Auld has put in a request for some funding to purchase reading material for early years. This request is to be carried over to the next meeting.
20. **Bunnings Fundraising.** Jim Murdoch said he had been pursuing dates for Sacred Heart to be able to run a fundraising BBQ at Bunnings in 2012 and at this stage it may be in the second part of the year.

21. **Sacred Heart Race Day.** Jim Murdoch reported on plans for the 2012 Race Day scheduled for Sunday 22 April at Caloundra Race Track. Jim estimated last year around 200 adults and 200 kids attended and would like to get to 500 this year. Jim discussed the ticketing system for 2012 and also pricing for bus tickets. The meeting supported Jim’s proposals with the organisers to settle the final price.

Four commitments to sponsor races were confirmed, certain families in the school had committed to donate to the value of a race but did not want to sponsor, and four more sponsors to the value of $1500 per race were required. It was intended to have a raffle for an ipad. The Holmes family have negotiated with a Hotel in Caloundra to get discount accommodation for those families who want to make a weekend away around the race day.

22. **Woolworths Sandgate BBQ.** Woolworths Sandgate have written to the school inviting Sacred Heat to conduct a fundraising BBQ outside the store. Paula Robbins volunteered to assist in rounding up support to run the Woolworths BBQ. Chris Simpson volunteered to also assist.

Meeting closed 9.23pm