1.0 MEETING OPENING / PRESIDENT’S WELCOME

The meeting was opened at 7:04pm by Jacqui McKeering who welcomed attendees and invited Sister Teresa to say a prayer.

2.0 ATTENDANCE: Shinara Auld, Gerald Shegog, Troy Brannelly, Sr Teresa Ekerick, Jacqui McKeering, Therese Gunn, Anthony Walsh, Danielle Barber, Angela Hennessy, Jim Murdoch, Tina Rostron.

3.0 APOLOGIES: Chris Bathersby, Paula Robbins, Joanne McNamara, Kelly Wallace, Kelly Turfrey, Catherine Murdoch, Scott Watson, Mick Every, Cherlyn Connell, Lee-Anne Kerr, Selene Fanning.

4.0 MINUTES OF THE PREVIOUS MEETING

At the last meeting it was agreed that two donated Willowbank Raceway Hot Lap vouchers be used by the P&F as raffle prizes, one at the Race Day and the other at the Einbunpin Festival. It has since been decided by members of the P&F Executive that the vouchers will both be raffled at the Race Day as they are time sensitive.

Moved: Anthony Walsh Seconded: Therese Gunn that the minutes of the meeting of Tuesday 11 March 2014 be accepted. Carried.

5.0 REPORTS TO THE MEETING

5.1 Principal

In Chris Bathersby’s absence, Gerald Shegog provided the Principal’s report. Gerald noted that the Race Day is approaching and that reminders about this event have been given at assembly. OSHC is now using the hall and that seems to be going smoothly with most sessions busy if not full. Chris Bathersby has been busy with enrolments for 2015. A new family started this term with children in grades 1 and 4. The school term started with a school gathering to pray for unwell students.

5.2 Treasurer

Kelly Wallace provided a written report which was read to the meeting in Kelly’s absence. Copy attached.

Treasurers Report for April 2014 (2).pdf
In addition to the cash donations for the Race Day listed in the Treasurer’s report, Jim Murdoch Racing donated the cost of printing the Race Day raffle books in the amount of $212.30 paid directly to the printer by JMR.

5.3 Uniform Shop

Selene Fanning provided a written report which was read to the meeting by Angela Henessey in Selene’s absence. Copy attached.


Coloured House Shirts have been sourced from Best and Less and will hopefully be available for the Cross Country Carnival to be held on 2 May 2014.

**Action:** Angela Hennessy/Selene Fanning to contact Kelly Wallace to arrange payment for Best and Less.

5.4 Tuckshop

No Tuckshop report received as at the commencement of the meeting.

**Action:** Tina Rostron to follow up with Lee-Anne Kerr.

5.5 Sister Teresa

Sister Teresa has had a busy start to the school term, supporting and spending time with Miss Wiskar and her class, Mrs Drew and her class, and prep.

Sister Teresa noted that if anyone knows of families who are in need of assistance, could they please let herself or Catherine Murdoch know so that support can be arranged to meet their needs, and discreetly and confidentially provided.

Sister Teresa proposed that $100 from the Mercy fund be donated to the Barclay family to assist in obtaining medical treatment overseas for Simon Barclay.

**Moved:** Sister Teresa **Seconded:** Jacqui McKeering that $100 from the Mercy fund be donated to the Barclay family. **Carried.**

6.0 **OTHER BUSINESS**

6.1 From the Heart Ministries

Catherine Murdoch provided a written report. Copy attached.

Meals are still required for the Meals from the Heart freezer as this ministry is currently supporting a number of families. Meals are required for families as well as individuals and can be home cooked or ready meals purchased from a supermarket. Given the long term nature of the illnesses facing some families, the need for meals (particularly nutritious, home cooked meals) will be ongoing. Please remember to observe food safety guidelines when preparing meals, and label meals with a list of ingredients and date of preparation. Meals can be left with the school office.

**Action:** Jacqui McKeering to post on Facebook requesting meals for the freezer.

If anyone is willing to receive email or text requests to provide help for a specific need, please contact Catherine Murdoch (arnold@qldbar.asn.au).

As the first Friday in May is the school’s cross country carnival, the next gathering of Friends from the Heart will be held on Friday 6 June.

### 6.2 Gardening Club

Kelly Turfrey provided a written report which was read to the meeting in her absence. Copy attached.

[![Gardening Club report.pdf](Gardening Club report.pdf)](Gardening Club report.pdf)

Kelly has had to cover some of the expenses of getting the gardens planted and purchasing supplies and has outlayed $350 of her own money.

**Moved:** Jim Murdoch  **Seconded:** Jacqui McKeering that Kelly Turfrey be reimbursed $350. **Carried.**

### 6.3 Sacred Heart Race Day – Sunday 18 May 2014

Jim Murdoch provided an update regarding Race Day preparations. Five of the eight race sponsorships have been sold but a further three sponsors are still required. A number of donations have been received recently (refer to the Treasurer’s report) but more are required to subsidise rides, buses etc. If anyone knows of a business or individual who would be interested in sponsoring a race or donating to the Race Day, they should contact Jim Murdoch (jmurdoch@qldbar.asn.au). Tickets have been on sale for a while, 50 have been sold but we are aiming to sell 700. The event will continue to be promoted in the newsletter and to the wider community.

Jim Murdoch noted that the Barclay family require significant financial support in order to send Simon Barclay to Russia in July for medical treatment to halt the progression of his multiple sclerosis, and consequently they have established Say Goodbye to MS to raise funds for this treatment. Jim queried whether profits from the Race Day could be shared in some way with the Barclays. This would represent a community approach to supporting their fundraising and would hopefully alleviate the need for multiple fundraising activities to be run at school requiring the support of school families. It was discussed that there are always families within the school who require assistance from time to time. The school and school community provide support in many different ways depending on the needs of each family, and will continue to do so where possible. In this instance, the Barclay family require significant financial support...
and their cause is highly time sensitive. As existing sponsors and donors have agreed to provide support on the basis that funds raised will benefit the school, it was proposed that the three race sponsorships which remain unsold could be sold on the basis that the funds would go to the Barclay family to support their fundraising. This would allow the Race Day committee to approach potential race sponsors and donors in the wider community with a clear and compelling fundraising purpose, and to encourage potential patrons to support the event. This proposal also establishes a clear way of dividing Race Day profits between the school and the family.

**Moved:** Jim Murdoch  **Seconded:** Jacqui McKeering that the money raised from selling the last three race sponsorships be donated to the Barclay family to support their Say Goodbye to MS fundraising.  **Carried.**

Jim Murdoch asked Shinara Auld if there was a way that we could encourage staff to attend the Race Day. Shinara agreed to promote the event to school staff. It would be helpful to put a poster up in the staffroom drawing attention to the day and providing salient details.

**Action:** Jacqui McKeering to place a poster advertising the Race Day in the staffroom.

Jim Murdoch advised that the year 4 girls have asked if they can run a face painting and hair spraying booth at the Race Day with funds raised contributing to overall Race Day profits. It was agreed that this would be a worthwhile activity that all of the children would enjoy.

Jacqui McKeering provided an update regarding the Atrium Fashion Parade planned for Tuesday 29 April. Tickets are on sale and Atrium are providing $1,000 worth of vouchers to be used as prizes for Fashions on the Field. Farmor’s Crepes are also providing vouchers to be used as prizes.

**Action:** Jacqui to advertise the Atrium Fashion Parade to the school and local communities.

### 6.4 Einbunpin Festival

Catherine Murdoch provided a written report which was read to the meeting in her absence. Copy attached.

The school stall has been booked. David Balish (Sandgate Fishmonger) has once again agreed to donate packaging. Raffle items, craft and other stall activities are being arranged.

Once the Race Day has been held, Catherine Murdoch will focus on preparations for the Einbunpin Festival stall and publicise the fundraiser within the school community. As this is the Murdoch family’s last year at Sacred Heart School, Catherine will be calling for volunteers to join her as Stall Convenor so that there will be a smooth transition next year for this event.

### 6.5 Grants

Anthony Walsh advised that several grant applications have been submitted recently:
• Leo Dunne Memorial fund - $4,000, requested for the Gardening Club. There is only 1 winner for Queensland.
• Mercy Foundation - $5,000, to support the work of the Heart Ministries. This fund is widely subscribed and is generally focussed on high needs groups.
• Anthony has discussed with Chris Bathersby the possibility of applying for one of a number of grants that are oriented towards putting up memorials to recognise the actions of Diggers. Discussions continuing.
• Year 7 will produce a video for Sleep Geeks which awards a prize for primary school science studies. The winner receives several thousand dollars.
• The next round of the Gambling Community Fund grants ends in May, Anthony proposes applying for funds to complete perimeter fencing on the basis that safety and security has a community benefit.
• The Lord Mayor Liveability Grant Program ends in June, the gardening program would be a good prospect for this grant.

Gerald Shegog noted that there is a plan to develop a garden under the big tree for the purpose of liturgies, meditation and similar activities and asked if this was a project that may be a worthy subject of a grant application. The Coles Junior Landcare Grant program closes in two weeks, the tree and maintenance of its surrounds could be a legitimate landcare project. It was agreed that an application be submitted to this program requesting funds to build a garden under the tree with a spiritual focus.

6.6 Health education sessions - update

Joanne McNamara provided a written update which was read to the meeting in her absence. Joanne has confirmed a date for the proposed handwashing education session for students which will be held on Friday 9 May. There will be two sessions: one for prep-year 2 and the other for years 3–7. Joanne is still investigating the proposed allergy and anaphylaxis education sessions for parents and will update at the next meeting.

Jim Murdoch noted that other schools use a wrist band system to identify students with allergies and asked if the school would consider implementing a similar system. It was noted that any such proposal would require input from parents and would have to be an optional system.
Action: Gerald Shegog to raise at the next admin team meeting.

6.7 Encouraging parents to attend P&F Association meetings

Discussion was held regarding the need to attract parents, particularly new parents, to meetings as a number of families which are very active in the school community will be leaving the school in the next few years. The following suggestions were received:

• Put the minutes of the most recent meeting on the locked noticeboard near the stairs leading up to the year 2 classrooms.
  Action: Gerard Shegog to make enquiries about the location of the key.
• Continue to advertise the agenda in the school newsletter.
  Action: Tina Rostron to place the agenda in the newsletter each month.
• Place reminders about upcoming meetings on Facebook.
  Action: Tina Rostron to put reminders on Facebook each month.
• Remind parents to join the Parents of Sacred Heart Facebook page.
  Action: Chris Bathersby to include in the next newsletter.
6.8 Walls in senior years classrooms

Shinara Auld conveyed thanks for the new EZ-Rite walls in the senior years classrooms which went up in the school holidays.

6.9 Parking in the rear car park

Troy Brannelly raised the issue of drivers parking in ‘no parking’ zones in the rear car park. It was discussed that the rear car park is a public parking area and that complaints about parking infringements can be made to local police. It was requested that a note be placed in the newsletter reminding parents to abide by parking rules.
Action: Gerard Shegog to place a reminder about parking in the school newsletter.

Discussion was held about walk to school programs.
Action: Shinara Auld to discuss with years 6&7 the possibility of conducting an active travel program.
Action: Anthony Walsh to discuss with Victoria Newton the possibility of providing some kind of incentive for students to participate in an active travel program.

6.10 Jesus statue

Discussion was held regarding the state of the Jesus statue. It was noted that several families made substantial donations towards the creation of the statue and that it is well regarded by students and parents, so it would be worthwhile investigating whether or not the damage can be rectified and if so what the work would cost. There is a concern that the cost of repairs could exceed the cost of having the statue made.
Action: Jacqui McKeering to investigate the possibility of repairing the statue.

6.11 Trivia night

Anthony Walsh has booked the Sandgate Community Centre Hall for 30 August 2014. Anthony will provide an update regarding the deposit of funds from last year’s event next month.

7.0 CLOSE OF MEETING

Date of next meeting: Tuesday 13 May

Meeting closed 8:37 pm.