Sacred Heart Primary School P&F
Meeting Minutes
Wednesday 16 May 2012

1.0 President Scott Watson welcomed all at 7.02pm. The meeting was opened with a prayer.

2.0 Attendance: Scott Watson (President), Jim Murdoch (Vice President), Glen Holmes (Vice President), Madonna Whillans (Treasurer), Chris Simpson (Secretary), Chris Bathersby (Principal), Sister Teresa Ekerick, Paula Robbins, Celia Bloomfield, Raeleigh Waddell, Mick Every, Doug Locke, Clare Miller, Paul Kay, Darryl McNamara, Julie O’Neil, Craig Gunn. Visitor: Kerry Millard (State Member).

3.0 Apologies: Sid Siddiqui, Liz Bighoin.

Moved: Jim Murdoch, seconded: Craig Gunn that the minutes of the meeting of Tuesday 17 April are adopted. Carried.

4.0 REPORTS

4.1 State Member: State Member Kerry Millard was welcomed by President Scott Watson. Kerry said she was getting around to schools and community organisations to learn about what was happening in the community.

4.2 President: Scott Watson advised more research had been done on air conditioning for the remainder of the school. Scott advised costing obtained indicated it would cost around $60,000 to complete air conditioning for the remainder of the school. Grant Shiptone reported $25,000 is still required for information technology in finishing projectors and lap tops for the junior school. This $25,000 is the final instalment of purchases to lead us to the benchmark that has been set including one projector in every classroom, a laptop bank in every cohort and in early years a bank of ipads plus some accessories. Moved: Madonna Whillans, Seconded: Glen Holmes that the remaining financial commitment from the P&F to reach the IT benchmark set be made. Carried.

Chris Bathersby indicated he is in agreement with finalising the air-conditioning of the school. The quote obtained from Scott will include a further 8 classrooms, the administration office and also the staffroom. Scott Watson said as the market is flat at the moment it is a very good time to take advantage of the cheap quote. Scott proposed that the P&F put up $30,000 and seek to obtain funding for the other $30,000. Scott proposed
the project be completed over the midyear school holidays. General discussion about the proposal occurred including the success of the first stage of the project. It was made clear a loan would be required to raise the additional funds required. Moved: Scott Watson, Seconded: Glen Holmes that the P&F approve the remainder of the school being air conditioned in accordance with Scott’s proposal put at the meeting. Carried.

4.3 Treasurer: Madonna Whillans reported the final figures for our biggest fund raiser the Race Day, showing a net profit of $14,404 dollars. Madonna also reported the Mothers Day stall made $500. School banking has started and 82 students are signed up to the scheme with the school benefiting to the value of 5% of deposits through the CBA contribution. Madonna reported the scheme seems most popular from prep to grade 3. Contributions continue to be received from the Tuckshop and Uniform shop. Chrissy Doncaster used excess stock including from the Anzac Day BBQ and raised $680 which was donated to the McGrath foundation.

4.4 Principal: Chris Bathersby reported the enrolment process is on for prep at the moment. The school hopes to have 3 preps next year. The school population is expected to sit around 340. Chris thanked Clare for all of her work in connection with world environment day in June. The choirs from catholic schools were involved in ‘Jubilate Deo’ at Southern Cross Catholic College, the school cross country day was just completed, Zone 6 was coming up and the Mothers Day breakfast and assembly were very well attended. Chris thanked Jane Holmes and Janelle Lakey for organising the Mothers Day stall. The Anzac Day assembly was run by the grade 3/4 class. NAPLAN testing is on at the moment and Year 7 have received their leadership shirts. Chris also said the school would like to work towards having a performance band. A working bee was scheduled for this Saturday afternoon. Children from prep to year 7 are gardening each day and ACU student teachers are working in the classrooms at the moment. Teachers are going on a retreat with Spirit Fire, spirituality retreats. Staffs are also involved in ‘twilight’ professional development dealing with literacy. Outside school hours care is going to move shortly to the old parish office. The school Athletics day will be at Aspley Athletics’ Club and children will be transported by bus. Father Chris Hanlon has advised Chris that the parish car park will no longer be available for the school as of Friday. Finally the school will take out a loan for about $70,000 for the roof of the school hall.

4.5 Race Day: Jim Murdoch tabled a profit and loss statement for the event. Total income including donations, tickets, raffles, sausage sizzle, sponsorships, sweep, race deposit money and prizes donated was $27,700.65. Total expenses including race day prizes, printing, ipad raffle prize, race day coaches, turf club sponsorship expense, race food and drink vouchers, race day rides was $13,296.50. A Net Profit of $14,404.15 was achieved. Jim said it was a very pleasing outcome and also reported that the Race Club have been in touch about reserving a date next year. Jim checked with Chris and if we moved race day back to Sunday the 28 April families would be back from holidays for two weeks. It was hectic trying to get
all the ticketing done in one week. Jim believes the potential for the race day is still greater than what we have achieved because there is greater opportunity for more participation from businesses. Next year we could also have the opportunity to sell the naming rights. Moved: Jim Murdoch, Seconded: Scott Watson that next year’s race day be held on Sunday 28 April, carried. A vote of thanks was moved and carried by acclamation for the hard work of Jim and Catherine Murdoch and Siobhan Cowell in making the race day successful.

4.6 Uniform Shop: Celia reported the shop is opening Mondays and Thursdays, there have been no ‘stockouts’ and she is trying to keep minimum stock. Last year’s receipt books and bank deposits books are ready to give to the Treasurer. Celia asked if Madonna could look into a card machine that can swipe both ways. Certain parents are asking about a particular pencil grip and Celia said she would speak to local news agents about stocking this particular pencil grip. Celia is getting help from a few parents. It has been decided that the tracksuit can be purchased more cheaply at the same quality from another competitor.

4.7 Tuckshop: Julie O’Neil said it was a busy start to the term. We have revisited processes to make sure food is delivered on time. A few simple process changes will be made on 25th May and it is hoped will help run the tuckshop more smoothly. Julie said we will need to use the next newsletter to make clear what can be ordered. Julie said the menu is now available on-line. Julie will not make any more changes until the current menu is bedded down. Julie said we needed some stock control in the stock room. Raeleigh is going to be P&F stock control. IGA at Deagon has an account for Sacred Heart and it was discussed that we should try to buy through IGA. Julie thought it would be good to have an account with Jason’s Butchery in Brighton. Scott asked Julie to put together the quantities of what was needed and so comparisons could be made. Julie said that she had concerns about using soft drink at school events. Julie proposed that the school look at adopting the Smart Choices policy. Information regarding Smart Choices will be distributed before the next P&F meeting for consideration of this issue at the next meeting.

4.8 Grants: Clare tabled an extensive report on preparations for World Environment Day and the program of events for all year groups. Clare reported that the Coles grant will go toward a worm farm and irrigation. Photos and a report will be put together. Clare is still waiting on the result of the gambling community grant. Clare asked that the P&F consider its priority for the next grant following the closing of the PA system application. A proposal was made about making an application for a grant to support a language program in the school. The meeting agreed Chris Bathersby as Principal should provide a list of priorities that the school would be interested in seeking funding for. The grant can be up to $75,000. Clare said an answer was still pending on the Solar Power system and school shower. A new area available for grant applications is a Sun Smart grant, e.g for shade sails etc. This grant would provide up to $2,500 in matching funding and is due by June 22. Clare gave a report on the World Environment Day activities 12 June 2012.
4.9 Sister Teresa. Sister Teresa reported she is receiving phone calls and visits from parents which she is encouraged by is now finding that people are being referred people to her.

5.0 UNFINISHED BUSINESS

5.1 Einbumpin: Jim Murdoch said there is a great need to develop high quality produce. Baking needs to start soon. Items that sold first last year were coconut ice, fudge and smaller sized various cakes. The slow shifting items were the larger cakes. David from Sonoma’s is generously assisting with packaging for the stall. The packaging is part of the reason the produce sells so well. We have the same prime location with a three module stall. Last year we made just over $10,000.

5.2 School Festival: The meeting was advised Chrissy Doncaster will be the festival co-ordinator.

5.3 Golf Day: Darryl McNamara reported that the 9th September is the date the Sandgate Golf Club has available. The Club charge is $10 per player. Darryl has tentatively booked 10 golf buggies. Darryl suggested we charge $25 a head. A number of businesses have been approached for sponsorship. It is estimated about 54 participants will make the event viable. If there are 60 players at $25 a head a profit of $900 on the players alone should made.

NEXT MEETING

Next meeting Tuesday 12 June 2012. Meeting closed 8.50 pm